Module Instructions

Equipment and Software
You will need the Flash player and Adobe Reader installed on your computer. Since this course has an audio narration, you will need computer speakers or headphones. If you are on a slow Internet connection, some pages may take a couple of seconds to load. In this case, it may be faster to click on the title for the next screen in the left navigation bar.

Course Navigation
The course navigation is very simple. The course runs automatically, but you can view or review any page by clicking its title in the list at the left of the screen.

To view a print version of the transcript and additional materials associated with this course, click the Attachments tab at the top of the screen. If you have any trouble opening the files in the attachments section, make sure your popup blocker software is turned off.

Click the transcript button to see a text version of the audio narration.

If you want to jump to a specific screen, click its title on the left side of the screen.

The pause button allows you to pause the presentation at any time. To resume the presentation, click the button again.
Interactive Exercises

There are several interactive exercises in this course that are designed to help you learn the material. Your score on these exercises is not tracked or viewed by anyone but yourself. However, your score on the final assessment will determine whether you successfully complete the course.

The exercises can take several seconds to load.

In matching exercises, you must drag the box on the right over the box on the left so that a dark, thick line appears around the left box.

Successfully matched answers look like this.

Occasionally you will have to scroll down to find the submit button. You must click the submit button to submit your answers or get to the next screen (if the screen contains only explanatory text about a scenario).