

The Public Health Management Certificate

Program Requirements

Applicant Commitment

As a 2020–2021 Public Health Management Certificate (PHMC) program applicant, I understand that the program involves a 12-month commitment. I am willing and able to make the following commitments if invited to be a scholar in the program:

1. To devote the time necessary to fully participate in the program's activities, including:
 - Attendance at an orientation webinar held August 3, 2020, 10 a.m. to 11 a.m. Pacific.
 - Attendance at an on-site session held September 14 - September 17, 2020 in Seattle, WA.
 - Participation in weekly webinars held Tuesdays at 10 a.m. Pacific starting September 29, 2020 and ending in June 2021.
 - Dedication of approximately 6–8 hours a week on coursework, such as webinars, readings, homework assignments, and distance-based small or large group sessions.
 - Creation of a project that is integrated with my workplace. I will begin the project at the on-site session and conclude it with a written report and online presentation in July and August 2021.
 - Identification of a personal development goal and progress towards it throughout the program term.
 - Completion of 10 elective hours by July 2022.
2. To be an active contributor during the program sessions and an active team member on small group learning teams.
3. To have regular access to a computer with Internet access to participate actively in scheduled programs or sessions conducted using distance education technologies.

The Northwest Center for Public Health Practice (NWCPHP) may take photos and videos during the Public Health Management Certificate (PHMC) for use in its educational and promotional materials. By virtue of registering to attend PHMC, you grant NWCPHP full rights without compensation to use any photos, videos, or recordings containing your likeness taken during the routine course of the event, by NWCPHP or its official representatives, to be used in future educational or promotional endeavors of NWCPHP, the School of Public Health, and the University of Washington, without any further notice. This permission may be revoked in writing to NWCPHP.

Diversity Statement

Diverse backgrounds, embodiments and experiences are essential to the critical thinking endeavor at the heart of education. As a part of the Management Certificate Program, scholars are expected:

1. To respect individual differences, which may include, but are not limited to, age, cultural background, disability, ethnicity, family status, gender, immigration status, national origin, race, religion, sex, sexual orientation, socioeconomic status and veteran status.
2. To engage respectfully in the discussion of diverse worldviews and ideologies embedded in course readings, presentations and artifacts, including those course materials that are at odds with personal beliefs and values.
3. To talk to their instructor, coach, [the Assistant Dean for EDI](#), or the program's director when there are concerns about the program climate.

Cost

I understand that the cost for the program is \$4,000 (\$3,800 per person at group rate) if my application is submitted by June 15, 2020 and \$4,500 (\$4,300 per person at group rate) if submitted after June 15, 2020. This cost covers faculty, facilities, and access to distance learning technologies, as well as some meals during the on-site session. Payment is due by no later than September 4, 2020.

I understand further that I am responsible for my own travel expenses to and from the on-site session as well as the costs associated with materials, books, boarding, and the distance learning activities (e.g., long distance phone charges, Internet access fees).

I understand that my application is not complete and will not be reviewed until NWCPHP receives my \$200 deposit, which will be applied to the cost of the program. Payment can be made by emailing or calling Ashley Bullock (see program web page for contact information). If I am not accepted into the program, my deposit will be refunded to me in full.

Cancellations

Cancellations must be in writing. If submitted by July 31, 2020, a refund minus a \$50 cancellation fee will be issued. If submitted between August 1 and September 7, 2020, a refund minus a \$200 cancellation fee will be issued. Payment is forfeit if cancellation is submitted on or after September 8, 2020.

I have read and agree to all of the requirements described above.

Signature _____ Date _____

Organization Commitment

As the immediate supervisor of _____, I have read the applicant commitment and endorse their application to this program. I will support job accommodations to allow the applicant to participate in all activities and to attend all sessions of the 12-month program.

Signature _____ Date _____